

COUNCILLORS' PROTOCOL

Key Roles

- To participate in the good governance of Herefordshire;
- To contribute to the formation and scrutiny of the Council's policies, strategies, budget and service delivery;
- To represent the interests of their Ward and respond to enquiries and representations from local people;
- To lead on proposals relating to the best interests and sustainability of the local community;
- To represent the Council on outside bodies, especially in your local area.
- To develop and maintain good and effective working relationships with the Council's executive, the scrutiny committee chairmen and relevant officers of the Council;

Key Rights and Duties

- To fulfil all requirements of an elected Member of the Council, including maintaining the highest standards of conduct and ethics and compliance with all the relevant codes of conduct;
- To participate in those decisions and activities reserved to the full Council;
- To participate as a member of any scrutiny, regulatory, area or other committee to which you are appointed;
- To develop and maintain a sound level of working knowledge of the Council's policies generally and, in particular, in relation to committees to which you are appointed and your local area and to participate in the work of the relevant Local Area Forum in considering local views on the impact of those policies and proposals on the local area as well as responding to consultations;
- To participate in all relevant consultative processes with the local community and with other organisations (including local town and parish councils);
- To develop and maintain a working knowledge of the local community and to represent the Council to the local community and the local community to the Council and to contribute to this by participating on local outside bodies;
- To participate in the scrutiny or performance review of the services provided by the Council, including the scrutiny of policies and budgets, and their effectiveness in achieving the strategic objectives of the Council, whether through full Council and scrutiny committee meetings or other means.